



bcm

*Extension*

PROGRAMS



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# Extension PROGRAMS

The Bible College of Malaysia (BCM) recognizes the importance of lay leadership and ministry within the local church. While the primary mission of BCM is the training of pastors, leaders and workers for the full-time ministry, we see the need to provide training for lay leaders as well.

Therefore, we are also committed to work with a **local church** or group of local churches to establish extension centers to provide the necessary and relevant training programs and courses for local lay leadership.

Because we recognize that each church has its own unique needs, we intend to be as **flexible** as we can in the offering of these extension programs and courses. However, to ensure the courses are quality courses, there are certain standards that we must maintain. There are also considerations of logistics and the need to maximize our efficiency.

Below is a list of considerations that you would need to know should you be interested to set up a BCM extension center in your church or area. We will continue to revise these from time to time to improve our service to the local church.

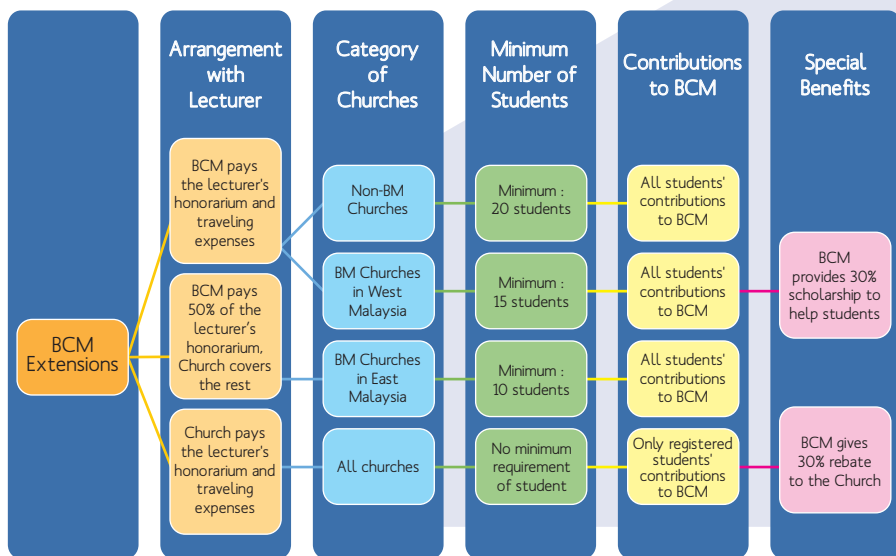
1. Courses and programs are offered in English, Mandarin and Bahasa Malaysia.
2. Lecturers for the courses are current BCM full-time, part-time and adjunct faculty members. The local church may recommend any qualified personnel to be approved as adjunct faculty members. However, all lecturers must be approved by the BCM Board of Directors.
3. Courses are offered as 2 or 4-credit hour modules. Each credit hour module consists of 10 hours of instruction.
4. The sponsoring church (or churches) will appoint an assistant registrar who will maintain up-to-date records for the center. All official student enrolment cards and transcripts will be maintained in the Registrar's office at BCM.
5. The programs and courses held at the center will be offered in consultation between the sponsoring church(es) and BCM. The latter reserves the right of final approval on the courses and programs to be offered.
6. The Extension Study Program consists of 2 levels. The 1<sup>st</sup> level is the Foundation in Biblical Studies (FBS). FBS requires 24 credits for completion. When students have completed the 24 credits, they can continue their studies at the 2<sup>nd</sup> level till they have accumulated 48 credits to graduate with a Certificate of Biblical Studies.

7. For students who have completed the extension program at the Certificate level, they can continue to pursue the Diploma of Christian Studies if they meet the conditions for upgrading.



8. Churches who want to complete the courses required under the Non-Formal Theological Training category for credentials with the Assemblies of God can also do this under the Licentiate of Theology Program with BCM. **Please note however, that BCM only provides the training for the courses as approval of credentials is under the jurisdiction of the AG General Council.**
9. There are several options in terms of financial arrangement:
- If there is a registration of 20 students and above for the class, BCM will pay the honorarium and traveling expenses to the lecturer. If the lecturer is a staff member of the church sponsoring the center, the honorarium can be arranged to be paid to the sponsoring church.
  - If less than 20 students register, the church will top up the balance of the contribution payment to BCM to the equivalent of the registration for 20 students. BCM will pay the honorarium and traveling expenses to the lecturer.
  - If the church pays the honorarium, travelling expenses, as well as provide for any required food and lodging expenses of the lecturer, then there is no requirement set for the number of students for the class. The church will only need to send in the contributions for those who have registered for the class as an extension course. BCM will give a 30% rebate on the contributions back to the church. However, prior permission must be sought from BCM to take the class as an extension course.
10. For Bahasa Malaysia churches in East Malaysia that are struggling financially, the following policies may be considered:
- Option 1:** Less than 20 people but at least a minimum of 10 people, the contributions will be paid to BCM and BCM will pay half (50%) of the lecturer's honorarium. The host church will take care of the other half of the honorarium, the lodging, food and travel expenses of the lecturer.
  - Option 2:** No specified class size, contributions paid to BCM, and BCM will give back a 30% rebate to the church. The honorarium and all expenses of the lecturer will be paid by the church.
11. For West Malaysia Bahasa Malaysia Churches:
- If there is a minimum of 15 students, contributions will be paid to BCM. The college will pay the lecturer's honorarium, as well as provide a 30% scholarship to help students with financial constraints.

- b. No specified class size, contributions paid to BCM, and BCM will give back a 30% rebate to the church. The honorarium and all expenses of the lecturer will be paid by the church.



12. All contributions should be made payable to the **"BIBLE COLLEGE OF MALAYSIA."** Contributions for a course as at 2017 are as follows:

4 credit hour course: RM 260.00 for undergraduate Level  
 RM 380.00 for graduate level  
 RM 180.00 Audit



**bcm**  
 Preparing Lives for Ministry

**Bible College of Malaysia**  
 马来西亚圣经学院  
 Kolej Alkitab Malaysia



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